



JOB POSTING

Chief Engineer

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| Position: | Chief Engineer | Status: | Non-Exempt |
| Department: | Engineering | Full/Part Time: | Full-Time |
| Reports To: | General Manager | Annual/Seasonal: | Annual |
| Start Date: | As soon as possible | Compensation: | \$35.33/hour |
| Application: | CLICK HERE TO APPLY | Deadline to Apply: | May 10, 2024 |

ABOUT MILWAUKEE REP

[Milwaukee Rep](#) is the largest performing arts organization in Wisconsin in terms of audiences served and one of the largest professional theaters in the country. Each year we welcome nearly 300,000 people at 700 performances of 12 productions across 3 unique stages ranging from Broadway musicals to Shakespeare to American Classics and New Works that are entertaining, inclusive, and impactful. Come join us at Milwaukee Rep where we value inclusion, innovation, and quality and where you will have an impact in helping us to fulfill our mission to ignite positive change in the community. It is important that our hiring practices reflect our ongoing commitment to diversity and anti-racism and we strongly encourage applications from members of underrepresented groups. We are further committed to considering applicants who are well-rounded but do not fulfill every qualification.

POSITION SUMMARY

Milwaukee Rep is seeking an experienced, skilled, and knowledgeable Chief Engineer to be responsible for the building and facilities operations of a large regional theater operating within a historic building, including monitoring and maintaining building systems, overseeing a department of staff engineers, managing subcontracting, and ensuring safety and compliance regulations are up to standard. The Chief Engineer regularly uses advanced skills to perform complex preventive maintenance and corrective repair of buildings, equipment and grounds and utilizes several trade skills such as carpentry, plumbing, electrical, painting, roofing, heating and cooling.

This is a full-time, non-exempt position with an exceptional benefits package that includes continuing education opportunities relevant to the position. Work rules are governed by the collective bargaining agreement (CBA) between Milwaukee Rep and Local No 420 International Union of Operating Engineers. Qualified candidates must be willing to work a flexible schedule, including some evening and weekend hours on occasion.

Major Duties and Responsibilities Include:

- Perform daily, weekly, and monthly inspections of building systems including HVAC, building automation systems, plumbing, electrical, lighting, fire alarm, sprinkler, electronic security, indoor air quality/air filtration systems, and elevator operations to ensure operation of equipment is within optimal capacity and efficiency.
- Complies with all applicable codes, regulations, and Company directives related to building operations and work safety.
- Manage computerized systems operations according to prescribed building requirements.
- Supervises contractors and maintenance personnel performing electrical and mechanical maintenance.
- Performs assigned repairs, emergency and preventive maintenance.
- Reviews assigned work orders. Estimates time and materials needed to complete repair. Orders necessary materials and supplies to complete all tasks.
- Responds quickly to emergency situations, summoning additional assistance as needed.
- Coordinate work and assigned tasks to engineering department staff as appropriate

REQUIREMENTS OF THE POSITION

- High school diploma or general education degree (GED) and demonstrated experience that establishes the skills and abilities required to perform the major duties and responsibilities of the position, including increasing responsibilities within Facilities Management and working in large sized facilities. Preference will be placed on candidates with experience in multiple buildings, historic buildings, or venues of public assembly.
- Demonstrated experience providing routine maintenance on equipment and determine when and what kind of maintenance is needed, including installing equipment, machines, wiring, and controlling operations of equipment
- The ability to troubleshoot to determine a cause and conduct testing and inspections is mandatory
- Ideal candidates will be self-motivated and able to work with minimal to no supervision.
- Strong time management skills and the ability to handle multiple priorities at once is an asset to anyone in this position.
- Proficient computer skills in Microsoft Office



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- Ability to work across a vast diversity of ages, skill, and educational/cultural backgrounds.
- Ability to pass a background check in accordance with state and/or Federal laws

Physical Requirements:

- Consistently works in high-temperature environments and frequently exposed to loud sounds in close proximity
- Frequently moves up to 50 lbs. unassisted
- Ability to work comfortably on elevated surfaces (roof) and climb a ladder up to 30 feet is required for this position
- Must be able to maintain a standing position up to 10 hours per day and occasionally work in a prone or kneeling position
- Able to regularly ascend/descend stairs

Milwaukee Rep Values Employees Who:

- Communicate well with a diverse group of colleagues, and are able to accept and incorporate feedback
- Demonstrate an aptitude and eagerness to learn new skills and processes when necessary
- Solve problems and engage in creative thinking about challenges individually and in a group environment
- Have excellent interpersonal, teamwork, and diplomacy skills and ability to be self-directed and take initiative
- Demonstrate an understanding of historical and institutional racism in the American theatre and/or a willingness to commit to learning; and to the mission, vision, and values of the theater in areas of [Equity, Diversity, and Inclusion](#) efforts both in the workplace and in our community

BENEFITS OFFERED

Employee Benefits

Health & Dental Insurance – Employee contribution to premium

Health Savings Account & Health Reimbursement Account

Flexible Spending Account

403(b) Retirement Plan

Paid Time Off Package including Vacation Time, Sick Leave, Holidays, Medical Leave

TO APPLY

Required Materials: Online Application, Resume, Cover Letter detailing why you are the best candidate for the position.

Deadline: Applications will be accepted on a rolling basis thereafter until the position is filled.

All applications must be submitted through the online portal. Any candidate who requires accommodations to submit an online application should contact Human Resources Manager, Liz Merwin at lmerwin@milwaukeeerep.com

SUBMIT APPLICATION MATERIALS ONLINE

Milwaukee Repertory Theater is committed to creating a culturally diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, marital status, national origin, genetics, disability, age, or veteran status.

Additionally, any physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.