



# JOB POSTING

## Stitcher

Position:	Stitcher	Status:	Non-Exempt, Hourly
Department:	Costumes	Full/Part Time:	Full-Time
Reports To:	Costume Director	Annual/Seasonal:	Seasonal
Start Date:	July 22 <sup>nd</sup> , 2024 Negotiable	Compensation:	\$16.55/hour
Application:	<a href="#">Click Here to Apply</a>	Deadline to Apply:	May 6th, 2024 for best consideration

### **ABOUT MILWAUKEE REP**

[Milwaukee Rep](#) is the largest performing arts organization in Wisconsin in terms of audiences served and one of the largest professional theaters in the country. Each year we welcome nearly 300,000 people at 700 performances of 12 productions across 3 unique stages ranging from Broadway musicals to Shakespeare to American Classics and New Works that are entertaining, inclusive, and impactful. Come join us at Milwaukee Rep where we value inclusion, innovation, and quality and where you will have an impact in helping us to fulfill our mission to ignite positive change in the community. It is important that our hiring practices reflect our ongoing commitment to diversity and anti-racism and we strongly encourage applications from members of underrepresented groups. We are further committed to considering applicants who are well-rounded but do not fulfill every qualification.

### **POSITION SUMMARY**

The Stitcher works as part of a collaborative team to achieve the director and designer's vision to the highest production value possible in a timely manner. The Stitcher assists the Draper and First Hand in the construction of all new costumes and the alteration of stock costumes for each production.

#### **Major Duties and Responsibilities Include:**

- Sew assigned costumes by hand or machine
- Assist in fitting, stitching, or other assigned costume duties
- Maintain and alter costumes as assigned
- Assist in the laundering and repair of costumes throughout the run as needed
- Assist in maintenance of costume inventory
- Attend technical rehearsals as assigned
- Attend regular shop meetings
- Contribute to the training of Emerging Professional Residents (EPR)
- Actively participate in creating a clean, safe, and healthy work environment
- Participate in educational and outreach events
- Assist with the Curtain Call Ball as needed
- Other duties as assigned

### **SCHEDULE**

This is a full-time, non-exempt, seasonal position that typically runs July to April with exact dates depending on season calendar. For the 2024/25 season, the planned dates of employment are July 22<sup>nd</sup>, 2024 to April 27<sup>th</sup>, 2025. The bulk of the work hours will happen during regular business hours, with occasional nights and weekends as the production schedule requires.

### **REQUIREMENTS OF THE POSITION**

#### **Technical Knowledge and Experience:**

- Experience working in a professional technical theatre environment
- Advanced skills in hand and machine sewing and finishing with an understanding of theatrical costume and construction techniques and terms
- Willingness to learn and expand capabilities with additional training
- Must be able to multi-task multiple projects, maintain organization, and be detail oriented



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### Milwaukee Rep Values Employees Who:

- Communicate well with a diverse group of colleagues
- Demonstrate an aptitude and eagerness to learn new skills and processes when necessary
- Solve problems and engage in creative thinking about challenges individually and in a group environment
- Are able to accept and incorporate feedback
- Have excellent interpersonal, teamwork, and diplomacy skills and ability to be self-directed and take initiative
- Demonstrates an understanding of historical and institutional racism in the American theatre and/or a willingness to commit to learning and to the mission, vision, and values of the theater in areas of [Equity, Diversity, and Inclusion](#) efforts both in the workplace and in our community

### Physical Conditions:

The physical conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Able to work with your hands for 2-4 hours at a time
- Specific vision abilities required by the job include close vision and the ability to discern color and fine detail
- Must be able to lift 20 lbs. unassisted
- Must be able to climb stairs

### **BENEFITS OFFERED**

#### Employee Benefits

Health & Dental Insurance – Employee contribution to premium  
Health Savings Account & Health Reimbursement Account  
Flexible Spending Account  
403(b) Retirement Plan

**Paid Time Off Package** including Paid Time Off, Sick Leave, Holidays, Parental Leave, Medical Leave

### **TO APPLY**

**Required Materials:** Online Application, Resume, Cover Letter detailing why you are the best candidate for the position

**Deadline:** Review of applications will begin May 6th, 2024. Applications will be accepted on a rolling basis thereafter until the position is filled.

All applications must be submitted through the online portal. Any candidate who requires accommodations to submit an online application should contact [imerwin@milwaukeeep.com](mailto:imerwin@milwaukeeep.com)

[Submit Application Materials Online](#)

*Milwaukee Repertory Theater is committed to creating a culturally diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, marital status, national origin, genetics, disability, age, or veteran status.*

*Additionally, any physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*